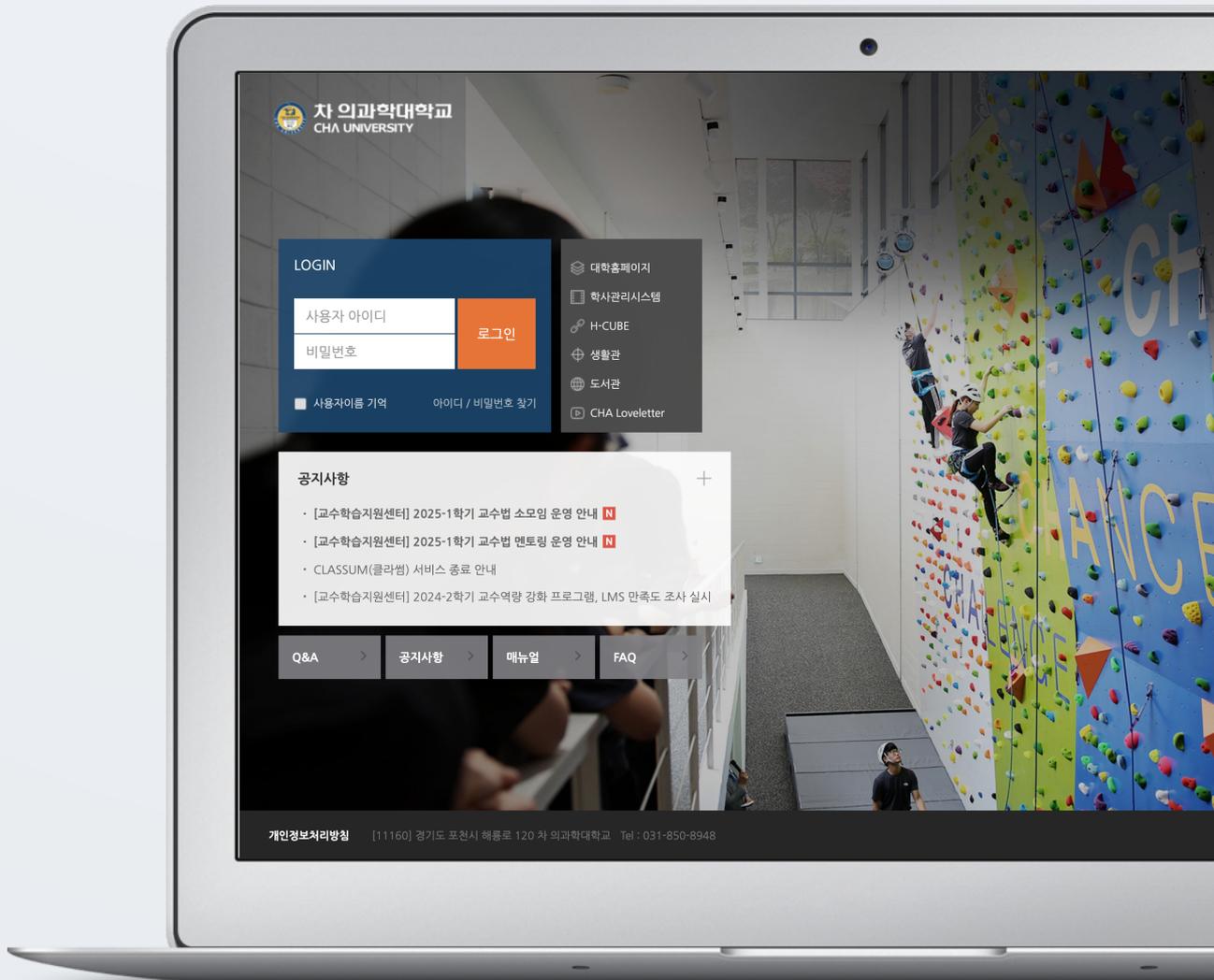


# GUIDE OF LMS FOR PROFESSOR

## 5. GROUP LEARNING



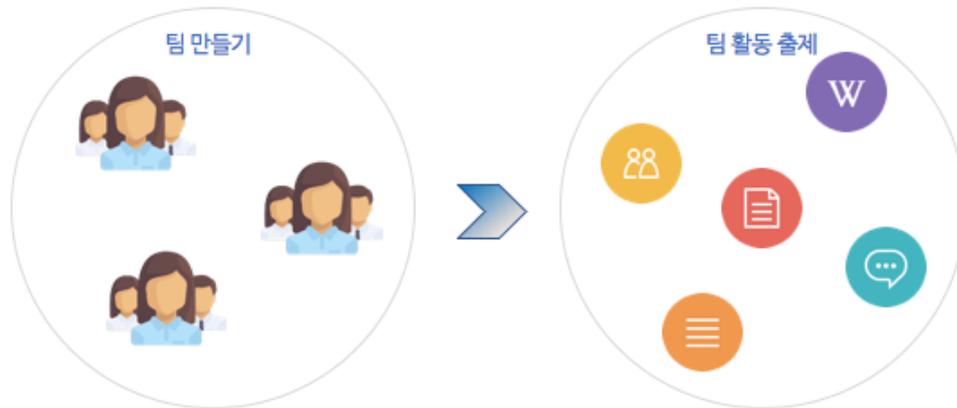
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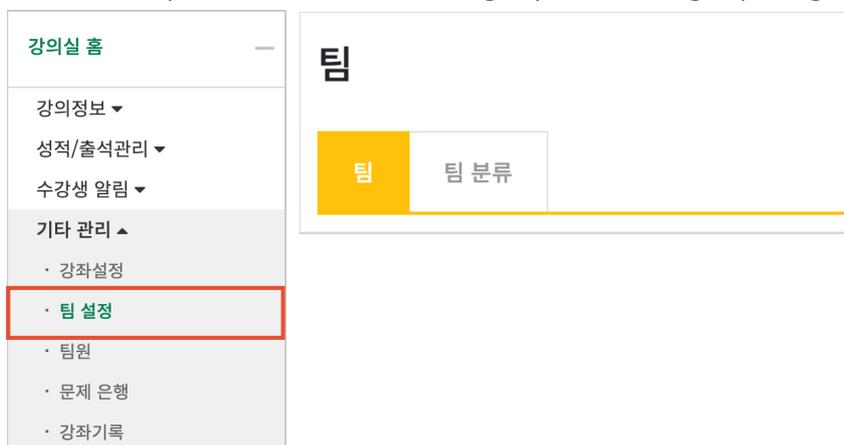
# CREATING A GROUP: 1. GROUPINGS

Just like in a regular classroom, you can create groups first and then assign activities for each group to facilitate group learning activities.

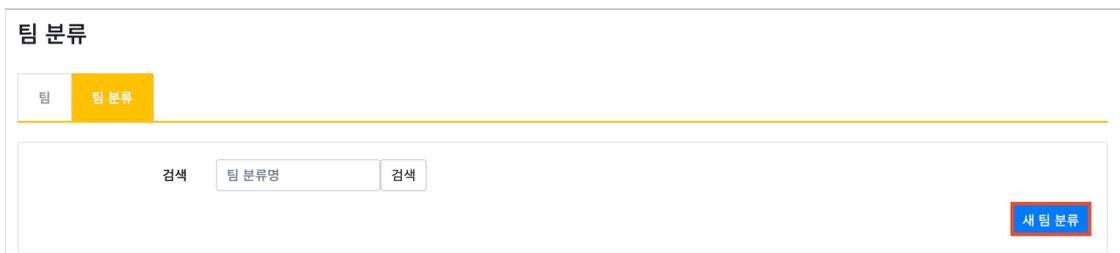


Click 'Others' - 'Group settings' on the left side of the classroom, then select 'Groupings'

- Groupings: This is the parent category of the group. \* Set it based on the purpose of dividing the groups (the activities to be performed).
- Groups: These are the individual groups within the group category.



Click [New grouping] button.



Enter the grouping name and click [Save] to create the grouping.

▼ 기본

팀 분류명

팀 분류 설명

**i** **B** **I**

The grouping has been added.

**팀 분류**

팀 **팀 분류**

검색  검색

[새 팀 분류](#)

번호	팀 분류명	팀	비고
1	주차 테스트 대체 과제	없음	<a href="#">팀 지정</a> <a href="#">편집</a> <a href="#">삭제</a>

# CREATING A GROUP: 2-1. AUTOMATIC GROUP CREATION

You can easily divide a large number of learners into groups based on criteria such as 'student ID' or 'name'.

Click [Others] - [Group settings] on the left side of the classroom.

강의실 홈

- 강의정보 ▾
- 성적/출석관리 ▾
- 수강생 알림 ▾
- 기타 관리 ▲
  - 강좌설정
  - 팀 설정**
  - 팀원
  - 문제 은행
  - 강좌기록

Make sure you are on the 'Group' page (if the page is highlighted, it indicates the current page), then click [Auto-create groups].

팀 팀 분류

팀 분류 전체

검색 팀명 검색

엑셀 업로드 팀 자동 생성 팀 수동 생성

<input type="checkbox"/>	번호	팀명	팀 분류	구성원 수	팀원 지정	비고
등록된 그룹이 없습니다.						
선택된 항목 삭제						

Check the naming rules for the group (alphabet/number) and enter the desired criteria for the group or group members.

\* Symbol @: Alphabetical order

\* Symbol #: Numerical order

▼ 일반

팀이름 만들기 규칙 ⓘ ⓘ

팀 생성 기준

생성할 팀 또는 팀별 구성원의 수 ⓘ

To change the criteria for dividing students, click the button to the right of [Allocate members] and switch to [Student ID] or [Name] order.

▼ 팀원

선택할 팀원의 강좌 내 역할

선택할 팀원이 속해있는 팀 분류

마지막 작은 팀 방지

For managing the groups to be created, enter the grouping name you previously set and click [Save] to create the groups.

▼ 팀 분류

자동 생성 팀의 소속 팀 분류

팀 분류명

If you haven't created a grouping name yet, select [New Grouping] to create a grouping name.

▼ 팀 분류

자동 생성 팀의 소속 팀 분류

팀 분류명

# CREATING A GROUP: 2-2. MANUAL GROUP CREATION

If students from an existing classroom are grouped together for online activities, you will need to manually register the group information in the classroom beforehand. When creating groups manually, follow the steps below. [Create - Select member - Matching the grouping]



Click the [Create group] button.

팀
팀 분류

팀 분류 전체

검색 팀명 검색

엑셀 업로드
팀 자동 생성
팀 수동 생성

<input type="checkbox"/>	번호	팀명	팀 분류	구성원 수	팀원 지정	비고
등록된 그룹이 없습니다.						
선택된 항목 <span style="background-color: #dc3545; color: white; padding: 2px 5px;">삭제</span>						

Enter the group name. You can configure group settings as needed.

▼ 기본

**팀명** ! 과제 팀 A

**팀 식별번호** ?

**팀 설명**

↓ **i** **B** **I** ☰ ☱ ↻ 🖼️ 📄 🎤 🎥 📄

주차 테스트 대체 과제 팀 A

The group has been registered.

Click the [Add/remove users] button to set the group members.

The screenshot shows a web interface for managing a group. On the left, there is a box titled '팀' (Team) containing '과제 팀 A (0)'. Below it is a button '팀 설정' (Team Settings). On the right, there is a box titled '다음 팀의 팀원 : 과제 팀 A (0)' (Next team's members: 과제 팀 A (0)). Below this box is a button labeled '사용자를 팀에 추가/제거' (Add/remove users to team), which is highlighted with a red box.

Select students from the potential members list and click the [Add] button to move them to the group.

After adding or removing the desired group members, select [Back to groups] to finalize the group members.

The screenshot shows the '사용자를 팀에 추가/제거: 과제 팀 A' (Add/remove users to team: 과제 팀 A) interface. At the top, it says '과제 팀 A' and '주차 테스트 대체 과제 팀 A'. Below this, there are two main sections: '팀원' (Team members) on the left, which is currently empty, and '예비 회원' (Potential members) on the right. In the center, there are two buttons: '← 추가' (Add) and '삭제 →' (Remove). The '예비 회원' section lists several roles and users: '운영자 (1)' (Operator (1)) with '관리자 (support@naddle.net) (0)'; '회원 (5)' (Members (5)) with '김학생 (Ubionid10@aa.net) (0)', '민학생 (Ubionid12@aa.net) (0)', '성학생 (Ubionid13@aa.net) (0)', '우학생 (Ubionid14@aa.net) (0)', and '유학생 (Ubionid15@aa.net) (0)'. The '김학생 (Ubionid10@aa.net) (0)' entry is highlighted with a red box. At the bottom of each section, there are search and sort buttons labeled '검색' (Search) and '정리' (Sort).

You can view the groups and their members.

The screenshot shows the group management interface after adding members. The group '과제 팀 A (2)' is now listed in the '팀' section. The '다음 팀의 팀원 : 과제 팀 A (2)' section shows a list of members: '회원' (Member), '김학생' (Kim Student), and '민학생' (Min Student), which is highlighted with a red box.

Once all groups have been created through this process, you can organize groups participating in the same activity using [Grouping]. In [Grouping], select [Group assignments].

팀	팀 분류	개요	
<b>팀 분류</b>			
팀 분류	팀	학습 활동	편집
주차 테스트 대체 과제	없음	0	  

\* If you haven't created a grouping yet, please refer to [Creating a Group: 1. Grouping] in this document to set it up.

Select the group names according to the grouping [Weekly Test Alternative Assignment], then add or remove them.

팀 추가/제거: 주차 테스트 대체 과제

실제 구성원 수 : 0	<input type="button" value="◀ 추가"/>	예비 회원수 : 1 <input type="text" value="과제 팀 A"/>
	<input type="button" value="삭제 ▶"/>	

Click [Back to groupings] to complete the manual group creation.

팀	팀 분류	개요	
<b>팀 분류</b>			
팀 분류	팀	학습 활동	편집
주차 테스트 대체 과제	과제 팀 A	0	  
<input type="button" value="팀 분류 생성"/>			

# Create Group Assignment

Groups assignments are created same with the normal assignment.

\* Please refer to "Create Assignment" at "4. Learning Activities" Manual).

The only difference is to configure "group submission settings" in creating group assignments. So, group submission settings are discussed in this section.

Change "No" as "Yes" at "Students submit in groups". Then, select the grouping including student groups who you want to assign the assignment.



The screenshot shows a form titled "Group submission settings" with a dropdown arrow on the left. It contains four settings, each with a question mark icon and a dropdown menu:

- Item 1: "Students submit in groups" with a dropdown menu set to "Yes". This item is highlighted with a red box.
- Item: "Require group to make submission" with a dropdown menu set to "No".
- Item: "Require all group members submit" with a dropdown menu set to "No".
- Item 2: "Grouping for student groups" with a dropdown menu set to "First Project". This item is highlighted with a red box.

Click the "Save" button to see how many teams you want to submit.

Thus, the assignment will be assigned to the student groups who are in the selected grouping name.

# Grade Group Assignment

To grade assignment is already discussed at "Grade Assignment" at "Learning Activities" Manual. This section describes how to give same grade to the same group members.

Click "View/grade all submissions".

**First Project**

Grading summary

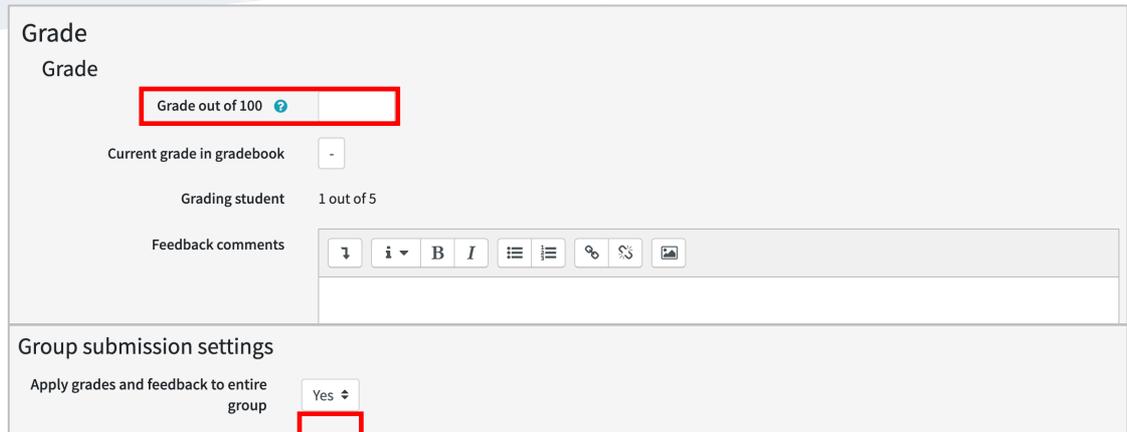
Groups	2
Submitted	1
Due date	2021-02-14 00:00
Time remaining	6 days

[View all submissions](#)

Click the "Grade" button to give the same grade among group members.

Select	Fullname	ID number	Email address	Status	Group	Grade	Edit	Last modified (submission)	File submissions
<input type="checkbox"/>	kim	t003	t003@aa.aa	Submitted for grading	Group A	<a href="#">Grade</a> / 100.00	<a href="#">Edit</a> ▾	2021-02-07 23:15	<a href="#">저장</a>
<input type="checkbox"/>	park	t005	t005@aa.aa	Submitted for grading	Group A	<a href="#">Grade</a> / 100.00	<a href="#">Edit</a> ▾	2021-02-07 23:15	<a href="#">저장</a>

In the opening page, after you input the grade, select "Yes" for "Apply grades and feedback to entire group", located below the page.



The screenshot shows a grading interface with two main sections. The top section, titled "Grade", contains a "Grade" label, a "Grade out of 100" input field with a question mark icon (highlighted with a red box), a "Current grade in gradebook" dropdown set to "-", a "Grading student" label with "1 out of 5", and a "Feedback comments" text area with a rich text editor toolbar. The bottom section, titled "Group submission settings", contains a label "Apply grades and feedback to entire group" and a dropdown menu set to "Yes" (highlighted with a red box).

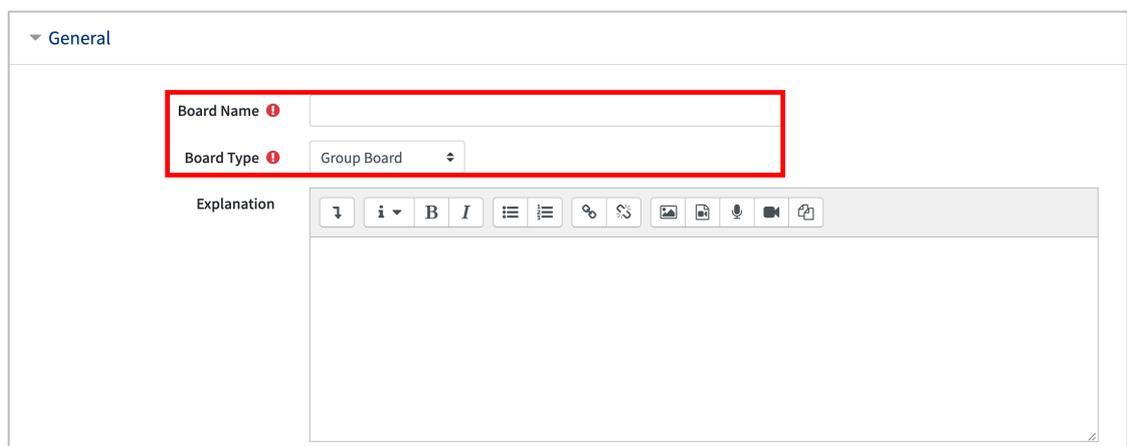
Lastly, click "Save changes" button to complete group grading.

# Group Boards

You can create group boards for group members to easily share learning materials and other sources and discuss with their own group members. Group boards promote group activities and help organize group activities and resources.

Click "Add Resource/Activity" button near the section where you want to add the default board.

Then, in the opening panel, click "Default Board" button, showed with . Put a board name.



General

Board Name 

Board Type  Group Board

Explanation

Go to "Common module settings" below the page and select "Separate groups" option at "Group Mode" and select the group categorization name, which you have already created, at "Grouping".

- \* [Separate groups](#): Each group member can only see their own group, others are invisible
- \* [Visible groups](#): Each group member works in their own group, but can also see other groups



Common module settings

Availability  Show on course page

Group mode  Separate groups

Grouping  First Project

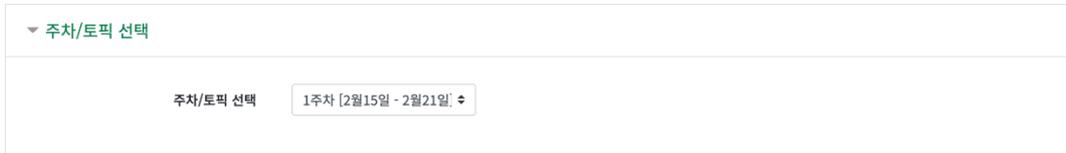
Lastly, click "Save and display" button to create team board.

# WIKI

Learners can collaborate on documents and edit, add, and delete content directly.

## 1 Registering a wiki

(1) Select the week/topic you want to register the wiki for.



(2) Enter a title.

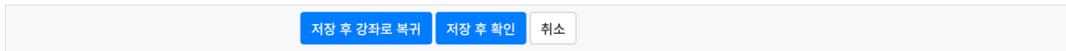


(3) Set the wiki mode, and enter a title for the first page.

- Collaborative wiki: All participants in the classroom edit a single article.
- Personalized wiki: Articles are edited by individuals and are not viewable by other learners.



(4) Click the [Save] button to complete the wiki registration.



## 2 Edit a wiki

(1) Click the wiki enrolled in your classroom, then click the Create Page button to create a new page.



(2) On the 'Edit' tab, enter the content and click the [Save] button.

\* If someone else is editing the page, you won't be able to edit it. Your instructor can edit the page by clicking the [Override Lock] button.

