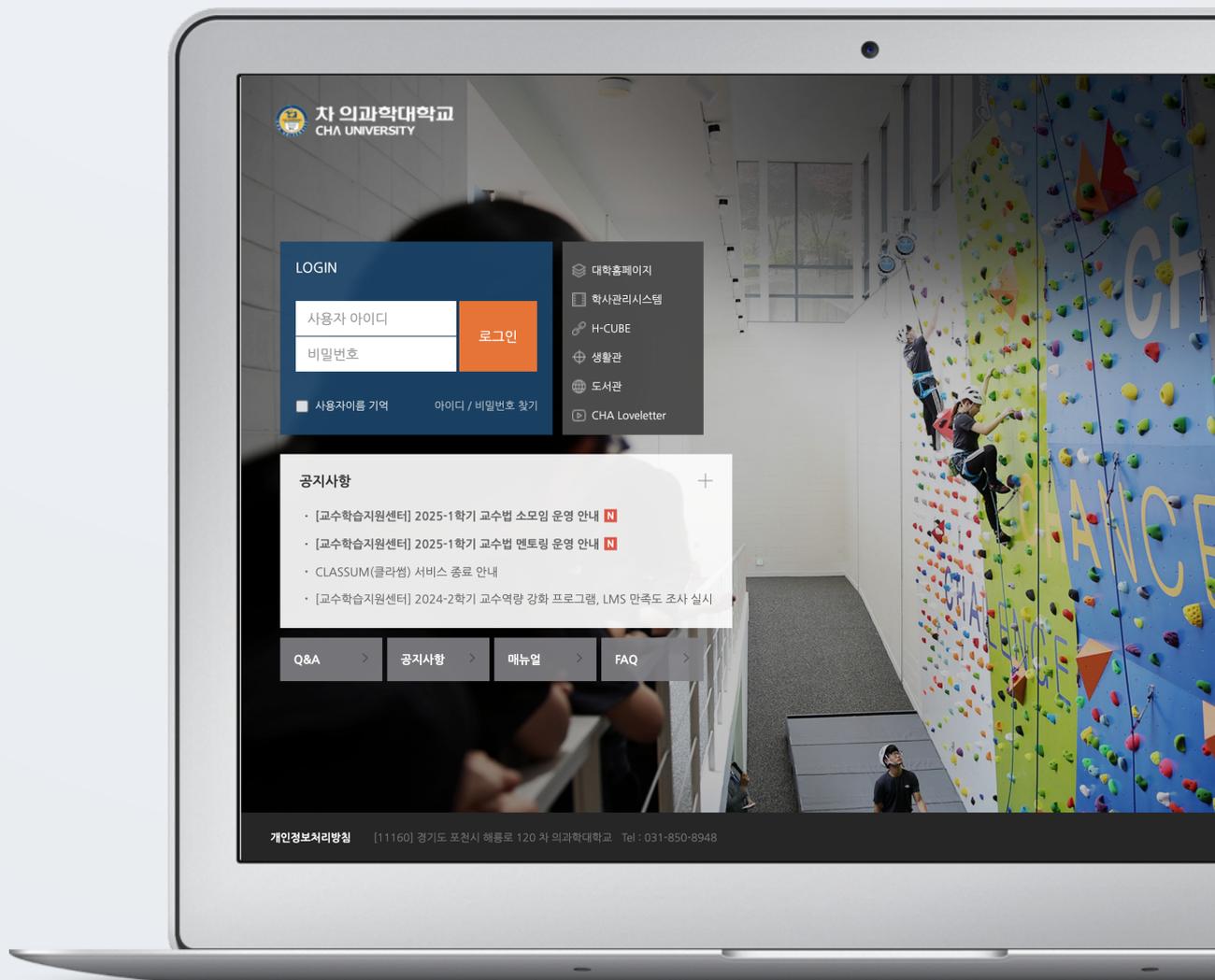


# GUIDE OF LMS FOR PROFESSOR

## 4. ADD ACTIVITY



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# BOARD

Use different board types to help instructors and learners communicate and share ideas.

Click the [Add Resource/Activity] button in the weekly section where you want to add the board,

and then press the  (Board) button.

Enter the title of the bulletin board and select the bulletin board type.

▼ 기본

제목 !

게시판 타입 !

Type	Explanation
Default Board	Users can freely write posts.
Notice Board	Only instructors can write posts, and learners' replies/comments are restricted.
Q&A Board	Private posts can be created, allowing the board to be used for Q&A purposes.
Group Board	It can be used on a group basis, created through 'Grouping' and 'Create group'.
1:1 Board	Instructors can view all posts, while learners can only see their own posts.
Anonymous Board	By leaving the author's name blank, posts can be made anonymously.

You can set the file size limit and the number of attachments for the board.

▼ 첨부파일

첨부파일 허용

최대 첨부파일 수

최대 첨부 용량

Please click the [Save and Return to Course] button.

When selecting a default board, a board will be created where posts can be written freely.

# REGISTERING ASSIGNMENT

Click the [Add Resource/Activity] button in the weekly section where you want to add the

assignment, and then click the  (assignment) button.

Enter a title. (Ex: assignment of week 2)

▼ 기본

**제목** !

- 필수사항을 입력하세요.

Set the assignment submission period.

\* When setting the cut-off date, you can adjust the date and time by checking the activation button on the right.

- Allow submissions from: Start date and time for assignment submission
- Due date: Assignment submission deadline (submission allowed after this date)
- Cut-off date: Assignment submission cut-off time (submission not allowed after this date)
- Remind me to grade by: Notification time for grading alerts to the instructor

▼ 제출 기간 설정

시작 일시	2024	7월	22	00	00		<input checked="" type="checkbox"/> 활성화
종료 일시	2024	7월	29	00	00		<input checked="" type="checkbox"/> 활성화
제출 차단	2024	7월	22	10	59		<input type="checkbox"/> 활성화
평가 리마인드	2024	8월	5	00	00		<input checked="" type="checkbox"/> 활성화

항상 설명 표시

Enter the maximum score (full marks) for the assignment and click the [Save and Confirm] button to complete the assignment creation.

▼ 성적

**성적** ?

유형 점수

척도 기본 역량 척도

**최고 점수** 100

채점 방식 점수 입력

# EVALUATING ASSIGNMENT

Click the assignment you want to grade.

Click the [View all submissions] button.

🏠 / 테스트 강의실 / 주제 2 / 2주차 과제

## 2주차 과제

2주차 과제입니다.

### 채점 요약

대상자 수	5
과제 제출한 대상자 수	1
채점이 필요한 제출물	1
종료 일시	2024-07-29 00:00
마감까지 남은 기한	6 일 12 시간

[과제 평가](#) [우수 과제 선정](#)

Click [Download all submissions] to download and review the assignments.

## 1주차 과제

채점 관련 활동  선택...  
 모든 과제 다운로드  
 성적부로 이동  
 zip 파일로 여러 피드백 파일 업로드

테이블 옵션 초기화

선택	이름	이메일 주소	상태	성적	편집	제출 수정일	첨부파일	제출물 설명	채점 수정일	피드백	유사도
<input type="checkbox"/>	박학생	Ubionid11@aa.net	제출 완료	<a href="#">성적</a>	<a href="#">편집</a>	2025-01-21 13:40	저장	댓글 (0)	-		검사다

Enter the score in the 'Grade' field and press the Enter key to submit the score.

\* You can also leave feedback.

\* By clicking [Options] - [Quick Grading], you can enter grades directly on the assignment evaluation screen.

선택	이름	이메일 주소	상태	성적	편집	제출 수정일	첨부파일	제출물 설명	채점 수정일	피드백	최종 성적
<input type="checkbox"/>	김학생	Ubionid10@aa.net	제출 완료 채점됨	<a href="#">성적</a> 90.00 / 100.00	<a href="#">편집</a>	2024-07-22 10:59	저장	댓글 (0)	2024-07-22 11:06		90.00 / 100.00

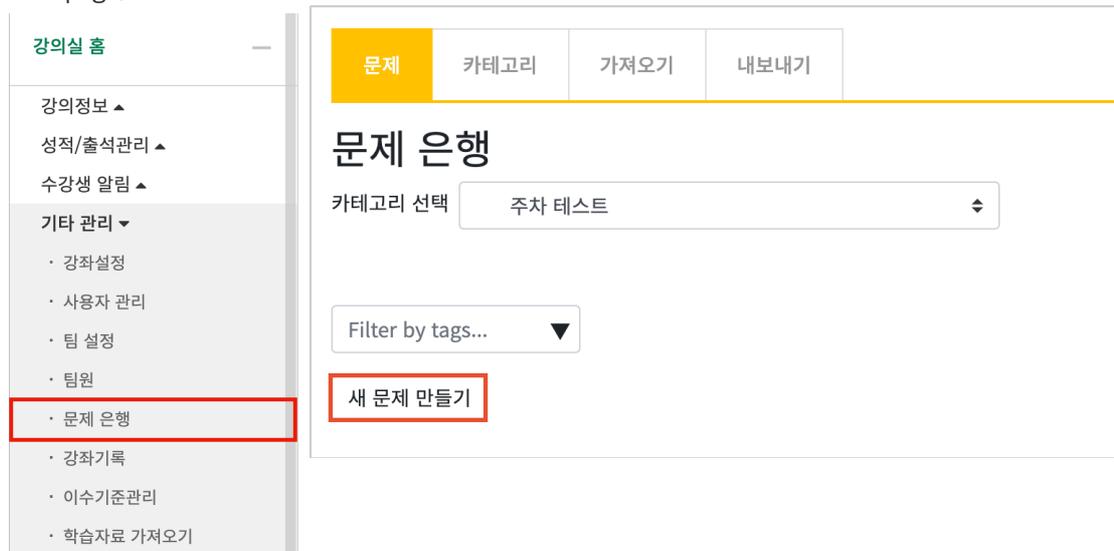
# REGISTERING QUESTIONS

Test(quiz) follow a two-step process: 1) Registering the necessary questions in your personal 'Question Bank,' and 2) Adding the 'Quiz' to the classroom for learners to take at a specified time.

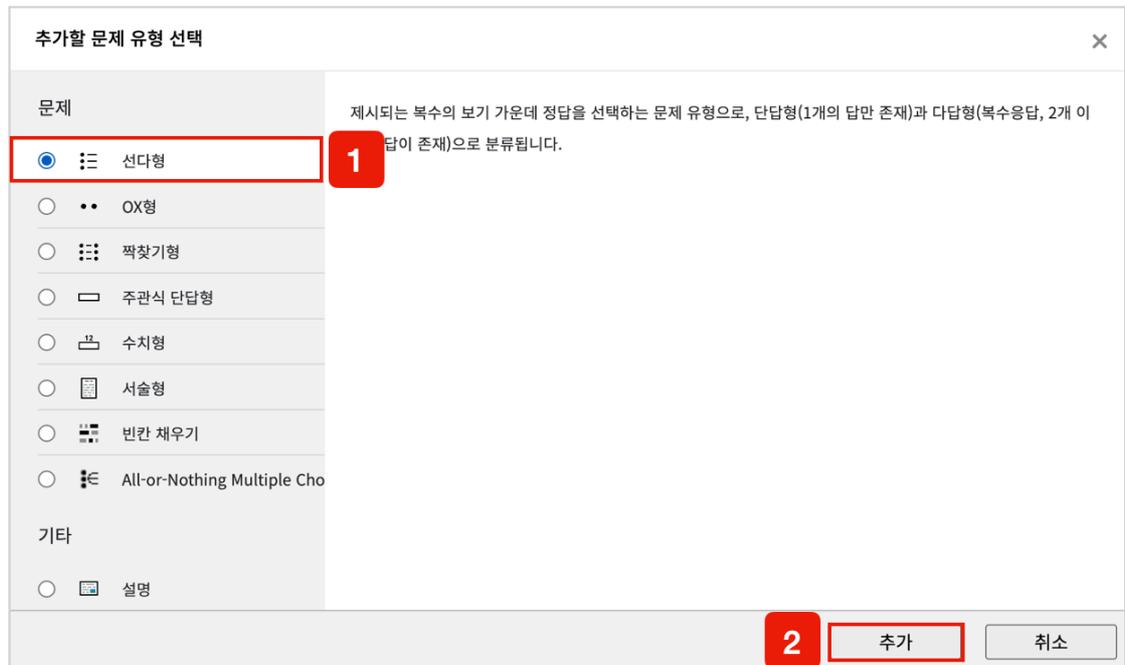
First, register the quiz questions in the question bank.

\* Questions registered in the question bank can be reused in the same or different courses.

Click [Question Bank] under [Others] in the left menu, then click [Create a new question] on the next page.



Select the type of quiz question you want to create, then click the [Add] button to start adding questions



Enter the 'Question name' to organize your questions in the question bank, (e.g., Week 1 Test 1) and write the quiz question in the 'Question text' field. Enter the question's score in the 'Default mark' field.

Enter the answer choices, including correct and incorrect options, in the fields labeled 'Choice 1,' 'Choice 2,' and so on. For the correct choice, set the grade percent to '100%'.

Click the [Save] button to store the question in the question bank. Continue adding questions in the same way to manage your quiz questions.

**문제 은행**

카테고리 선택: 089999469ac2c377f032db74bb4f229f 의 기본설정 (2) ▾

Filter by tags... ▾

새 문제 만들기

<input type="checkbox"/>	T 질문	작성자	최종 수정 일시
<input type="checkbox"/>	☰ 주차테스트 2번	관리자 2024-07-22 12:11	관리자 2024-07-22 12:11
중심 도시의 주변에서 주거지 역할을 하는 도시를 무엇이라 하는가?			
<input type="checkbox"/>	•• 주차테스트 1번	관리자 2024-07-22 12:04	관리자 2024-07-22 13:16
프랑스의 수도는 파리이다.			

## MULTIPLE CHOICE

This is a question type where the correct answer is selected from multiple choices provided.

When registering the question, the answer is entered together, allowing for automatic grading and score display after the quiz ends.

You can choose to have either one correct answer (single answer) or multiple correct answers (multiple answers).

The screenshot shows the question registration interface. At the top, the category is set to '주차 테스트' (Parking Test) with a dropdown arrow. To the right, there is a link '예시를 따라 분류기준 작성' (Write classification criteria following the example). Below this, the question classification name is '주차테스트 1번' (Parking Test 1st), with a note '(예: 중간고사 1번 문항)' (Example: Midterm Exam 1st question). The question content area is empty, with a red border and the text '출제되는 문항' (Question to be asked) in the center. Below the content area, the number of correct answers is set to '1 개 : 단답만' (1 item: single answer only) and '2 개 이상 : 다답' (2 or more items: multiple answers). At the bottom, the basic score is '10' and the text '정답을 맞추면 얻는 점수' (Score obtained by getting the correct answer) is displayed.

Create multiple choices, including the correct answer.

The screenshot shows the answer registration interface. It is divided into two sections, '보기 1' (Option 1) and '보기 2' (Option 2). Each section has a text input field for the option, a dropdown menu for the score, and a text input field for feedback. In the '보기 1' section, the score is set to '100%' and the text '정답이면 100%, 오답이면 '없음' 유지' (Maintain 'None' for wrong answers) is displayed. In the '보기 2' section, the score is set to '없음' (None). Each section also has a rich text editor toolbar with icons for bold, italic, list, link, unlink, image, video, audio, and other functions.

Click the [Save] button to complete the question registration.

The screenshot shows the bottom of the registration form with three buttons: '저장 후 강좌로 복귀' (Return to course after saving), '저장 후 확인' (Check after saving), and '취소' (Cancel).

# ESSAY

This is an essay-type question where learners can freely respond to the given prompt. It does not require pre-registering an answer, allowing the instructor or grader to review the learner's response and assign a score.

카테고리 주차 테스트

문제 분류명 **문제 분류명**  
(예: 중간고사 1번 문항) 주차테스트 1번 Write the classification criteria according to the example

문제 내용 **문제 내용**  
Question to be created

기본 점수 **기본 점수** 10 Score earned for a correct answer

You can adjust the settings of the input field that is used by learners to write their responses as needed.

▼ 답안 선택사항

답안 형식 HTML 편집기

텍스트 입력 필수

입력값 사이즈 15 줄

파일 첨부 가능여부 아니오

첨부파일 수 선택사항

You can provide guidelines and formats for writing responses in the [Response template] for learners to refer to when answering.

The content entered in the [Response template] field will appear at the top of the input field when learners take the quiz.

답안 양식 **답안 양식**

\* 답안 양식 예시) 길이는 최대 5 줄로 작성하세요.

Click the [Save] button to complete the question registration.

저장 후 강제로 복귀 저장 후 확인 취소

## SHORT ANSWER

This is a question type where learners write a fixed short word or phrase as the answer.

When registering the question, the answer is entered together, allowing for automatic grading and score display after the quiz ends.

If the correct answer is in alphabetic characters, case sensitivity can be applied.

The screenshot shows the question registration interface. At the top, the category is set to '주차 테스트'. The question classification is '주차테스트 1번', with a note to 'Write the classification criteria according to the example'. The question content area is empty, with a 'Question to be created' watermark. The basic score is set to 10, with a note to 'Score earned for a correct answer'. The interface includes a rich text editor toolbar with options for bold, italic, list, link, unlink, image, video, audio, and camera.

Enter the correct answer and the grade weighting (the percentage of the default score to be applied).

It is recommended to include similar words or abbreviations as acceptable answers. (e.g., Answer 1: U.K. / Answer 2: United Kingdom)

The screenshot shows the answer registration interface. The answer field is empty, and the grade weighting is set to 100%. The feedback field is also empty. The interface includes a rich text editor toolbar with options for bold, italic, list, link, unlink, image, video, audio, and camera.

Click the [Save] button to complete the question registration.

The screenshot shows the save buttons: '저장 후 강좌로 복귀', '저장 후 확인', and '취소'.

# TRUE/FALSE

This is a question type where learners select whether the given statement is true or false.

카테고리

문제 분류명  (예: 중간고사 1번 문항) [Write the classification criteria according to the example](#)

문제 내용

기본 점수  [Score earned for a correct answer](#)

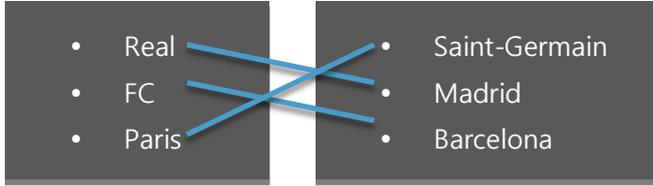
Write the correct answer for the question as either true or false.

정답

Click the [Save] button to complete the question registration.

# MATCHING

This is a matching question, where learners find related pairs such as question-answer or choice-choice.



카테고리

문제 분류명 !  Write the classification criteria according to the example  
(예: 중간고사 1번 문항)

문제 내용 !

Question to be created

기본 점수 !  Score earned for a correct answer

Write related question-answer or choice pairs as shown below.  
You need to create at least 2 questions and 3 answers..

▼ 답

정답 선택 방식 최소한 두개의 문제와 세개의 답안을 제시해야만 합니다. 비어있는 문제에 대한 답을 제공하기 위해 별도의 오답을 제공할 수 있습니다. 내용이 들어있지 않은 문제 및 답안은 무시됩니다.

문제 1

답

Click the [Save] button to complete the question registration.

## EMBEDDED ANSWERS (CLOZE)

This is a question type where a sentence or paragraph is presented, and learners are required to select or write the correct answer in the blanks.

카테고리 주차 테스트

문제 분류명 (예: 중간고사 1번 문항) 주차테스트 1번 Write the classification criteria according to the example

문제 내용

기본 점수 10 Score earned for a correct answer

To create a blank within the sentence, insert brackets and information at the spot where the answer should be entered, as shown in the example below.

- Short Answer : {Default Score(number):SHORTANSWER:=Correct Answer}  
(e.g., {1:SHORTANSWER:=Notice})
- Multiple Choice : {Default Score(number):MULTICHOICE=Correct Answer#OK~Incorrect Answer#Wrong}  
(e.g., {1:MULTICHOICE:=Fixed#OK~Variable#Wrong})
- Numerical : {Default Score(number):NUMERICAL:=Correct Answer:Tolerance Range}

Click the [Save] button to complete the question registration.

저장 후 강제로 복귀 저장 후 확인 취소

Fill-in-the-blank questions will appear to learners as shown in the screen below.

문제 1  
아직 답하지 않음  
총 5.00 점

Match the following cities with the correct state: \* San Francisco: [dropdown] \* Tucson: [dropdown]  
\* Los Angeles: [dropdown] \* Phoenix: [dropdown] The capital of France is [text input].

# NUMERICAL

This is similar to short answer questions but requires answers to be in numerical form only.

The screenshot shows a form for creating a numerical question. At the top, there is a dropdown menu for '카테고리' (Category) set to '주차 테스트' (Weekly Test). Below it, the '문제 분류명' (Question Classification Name) field is set to '주차테스트 1번' (Weekly Test 1st Question), with a red box around it and a blue instruction: 'Write the classification criteria according to the example'. The '문제 내용' (Question Content) field is empty, with a red box around it and the text 'Question to be created'. At the bottom, the '기본 점수' (Basic Score) field is set to '10', with a red box around it and the text 'Score earned for a correct answer'. The form includes a rich text editor toolbar with icons for bold, italic, list, link, unlink, image, video, and audio.

Enter the correct number in the answer field, and apply a tolerance range if partial answers are allowed.

Also, enter the grade weighting. (e.g., 100% for a perfect answer, 50% for a partial answer...)

The screenshot shows the '답' (Answer) configuration interface. It includes a dropdown menu for '답' (Answer) and a '피드백' (Feedback) field. The '답안 1' (Answer 1) field is empty, with a '오차' (Tolerance) field set to '0' and a '성적' (Grade) dropdown set to '없음' (None). The '피드백' field has a rich text editor toolbar with icons for bold, italic, list, link, unlink, image, video, and audio.

Click the [Save] button to complete the question registration.

The screenshot shows three buttons: '저장 후 강제로 복귀' (Return after saving), '저장 후 확인' (Check after saving), and '취소' (Cancel). The '저장 후 강제로 복귀' and '저장 후 확인' buttons are highlighted with red boxes.

## DESCRIPTION

Use this when instructions or explanations are needed at the start, end, or during the quiz

카테고리

문제 분류명 **i**  Write the classification criteria according to the example  
(예: 중간고사 1번 문항)

문제 내용 **i** 

Enter the text that learners will see.

Click the [Save] button to complete the question registration.

# REGISTREING QUIZ

Click the [Add Resource/Activity] button in the weekly section where you want to add the

test(quiz), and then click the  (test) button.

Enter a title of test. (Ex: Week Test)

▼ 기본

제목 

Click the 'Enable' button on the right to set the quiz start and end date/time and time limit.

\* If you do not set the start/end date and time, the quiz will be available for learners to enter and take at any time.

\* You can limit the time students have to complete the quiz by setting a time limit.

▼ 퀴즈 기간 설정

시작 일시  2024 ▾ 7월 ▾ 22 ▾ 11 ▾ 59 ▾   활성화

종료 일시 2024 ▾ 7월 ▾ 22 ▾ 11 ▾ 59 ▾   활성화

시간제한  0 분간 ▾  활성화

시간제한 초과 시  현재까지의 응시 내용 자동 제출 ▾

제출 유예 기간  1 일 ▾  활성화

To limit the number of submissions, change the setting from 'Unlimited' to the desired number of allowed submissions.

▼ 성적

카테고리 선택  범주 없음 ▾

통과 점수 

답안 제출 가능 횟수  ▾

채점 방법  최고 점수 ▾

To release the scores after completing the quiz, check 'Grades' under 'After the quiz is closed'.

▼ 피드백 표시 ?

<b>응시 중</b>	<b>응시 직후</b>
<input checked="" type="checkbox"/> 응시내역 ?	<input type="checkbox"/> 응시내역
<input type="checkbox"/> 정답여부 ?	<input type="checkbox"/> 정답여부
<input type="checkbox"/> 점수 ?	<input type="checkbox"/> 점수
<input type="checkbox"/> 구체적 피드백 ?	<input type="checkbox"/> 구체적 피드백
<input type="checkbox"/> 일반적인 피드백 ?	<input type="checkbox"/> 일반적인 피드백
<input type="checkbox"/> 정답 ?	<input type="checkbox"/> 정답
<input type="checkbox"/> 전반적인 피드백 ?	<input type="checkbox"/> 전반적인 피드백
<b>응시 후 퀴즈 마감 전</b>	<b>퀴즈 마감 이후</b>
<input type="checkbox"/> 응시내역	<input type="checkbox"/> 응시내역
<input type="checkbox"/> 정답여부	<input type="checkbox"/> 정답여부
<input type="checkbox"/> 점수	<input type="checkbox"/> 점수
<input type="checkbox"/> 구체적 피드백	<input type="checkbox"/> 구체적 피드백
<input type="checkbox"/> 일반적인 피드백	<input type="checkbox"/> 일반적인 피드백
<input type="checkbox"/> 정답	<input type="checkbox"/> 정답
<input type="checkbox"/> 전반적인 피드백	<input type="checkbox"/> 전반적인 피드백

Click the [Save and Confirm] button to see that the test(quiz) has been created as shown.

Now, click [Edit Quiz] to link the questions you have prepared in advance.

**1주차 테스트**

종료일시 : 2025-01-21 15:09  
시간제한: 1 시간  
채점 방법: 최고 점수

추가된 문제가 없습니다. '시험 편집'을 클릭하여 문제를 추가하세요.

**시험 편집**

강좌로 돌아가기

- Click [Add] on the right and select [+from question bank] to display the questions registered in the question bank.
- Select the questions to add to the quiz, then click the [Add selected questions to the quiz] button to register them.
- After adding all the questions, enter the total score in the [Maximum Grade] field and click the [Save] button to complete.

The screenshot shows a quiz editing page titled "시험 편집 : 1주차 테스트". The interface includes a breadcrumb trail at the top: "홈 / 글로벌 사회와 미래교육 / 1주차 / 1차시 / 1주차 테스트 / 시험 편집". A "Back to '1차시'" link is visible. The quiz status is "출제 문제 수: 0 | 시험 상태: 종료".

Key elements and callouts:

- Callout 1:** Points to the "문제은행" (Question Bank) button on the right sidebar.
- Callout 2:** Points to the "+ 문제은행으로부터" (Add from question bank) option in the sidebar.
- Callout 3:** Points to the checkbox for selecting a question in the "문제은행으로부터" modal window.
- Callout 4:** Points to the "선택한 문제를 시험에 추가" (Add selected questions to the quiz) button at the bottom of the modal window.
- Callout 5:** Points to the "최고점수" (Maximum Grade) field, which is currently set to "10.00", and the "저장" (Save) button.

Additional details in the modal window include a category selection dropdown, a filter by tags field, and several checkboxes for question display options like "하위 범주의 질문도 보여주기" (Show questions from sub-categories).

# EVALUATING TEST

Click the completed quiz, then press the button displaying the number of participants in the center to move to the evaluation page.

주차 테스트

시작일시 : 2024-07-22 00:00  
종료일시 : 2024-07-29 19:00  
시간제한: 1 시간  
채점 방법: 최고 점수

응시: 1

Click 'Not yet graded' next to the learner's name to proceed with grading.

\* For questions like multiple-choice, where answers are pre-registered, grading is done automatically.

	이름	이메일 주소	진행 상황	시작 일시	종료 일시	소요 시간	성적/10.00
<input type="checkbox"/>	 김학생 응시내역 검토	Ubionid10@aa.net	종료됨	2024-07-22 13:24	2024-07-22 13:24	7 초	10.00

Select [Review Attempt] to check the answers submitted by the learner.

Review the learner's answers, then click 'Make comment or override mark' to enter the score. "Click the [Save] button to close the score entry window, and once grading is complete, click [Finish review] to finish the evaluation.

프랑스의 수도는 파리이다.  
하나를 선택하세요.  
 참 ✓  
 거짓

정답: '참'

댓글 작성 또는 점수 덮어쓰기

댓글

표기(점수)  
1.00 중 1

# CREATING FORUM

Click the [Add Resource/Activity] button in the weekly section where you want to add the Forum,

and then click the  (Forum) button.

Enter the title of the forum and select the type.

- Each person posts one discussion: A discussion where each participant registers one topic and exchanges opinions with others
- A single simple discussion: A discussion where the instructor presents a topic, and learners leave their opinions on that topic  
(In 'A single simple discussion,' write the discussion topic and preliminary notice by clicking 'Add a New Discussion Topic'.)
- Standard forum displayed in a blog-like format: A discussion where participants freely write posts in a blog-like format
- Standard forum for general use: A discussion where participants can freely write topics and opinions (default setting)
- Q and A forum: A discussion where learners can view other participants' responses after submitting their own answers to the given topic

▼ 기본

제목 

[토론기간설정]은 페이지 아래 [접근제한] > [날짜] 에서 기간형성을 하시기 바랍니다.

설명



메인 화면에 설명 보이기 

토론방 유형  일반 형식 

Set the Aggregate type and maximum grade to evaluate the discussion activity and reflect the scores in the course gradebook.

[Aggregate type]

- \* Average of ratings: The average of all evaluation scores
- \* Count of ratings: The number of items evaluated
- \* Maximum rating: Recognize the highest score among the evaluation items as the final grade
- \* Minimum rating: Recognize the lowest score among the evaluation items as the final grade
- \* Sum of ratings: Sum of all evaluation scores

▼ 평가

평가 가능한 역할 ⓘ 활동이 저장되기 전에는 능력 확인이 안됩니다.

1 집계 유형 ⓘ 평가 없음 ▾

척도 ⓘ

유형 점수 ▾

척도 기본 역량 척도 ▾

2 최고 점수 100

평가 기간 제한

시작 일시 2025 ▾ 1월 ▾ 21 ▾ 15 ▾ 25 ▾ 📅

종료 일시 2025 ▾ 1월 ▾ 21 ▾ 15 ▾ 25 ▾ 📅

Click the [Save] button to complete the creation of the discussion forum.

저장 후 확인 취소

# EVALUATING FORUM

Forums with set aggregate type and maximum mark can be graded in the grades. Click [Course Home]-[Grade/Attendance]-[Grades] at the left of the course.



Enter the scores for each learner in the discussion list and press the Enter key. The fields with entered scores will change color as shown below.

온라인 강좌				
이름	학번	학습토론방	2주차 과제	
김학생	t003	80.00		-
민학생	t007	70.00		-
성학생	t009	100.00		-
우학생	t005	-		-
유학생	t006	-		-
이학생	t004	-		-
임학생	t008	-		-
전체 평균		-		-

If you want to reflect the number of posts/comments written in the evaluation, you can refer to [Course Home]-[Grade/Attendance]-[Learning history]

번호	이름	학번	1주						
			🎮		👤		💬		
			보기	쓰기	보기	쓰기	댓글	보기	쓰기
1	김학생	t003	1	-	4	1	1	2	1
2	민학생	t007	-	-	-	-	-	-	-
3	성학생	t009	-	-	-	-	-	-	-

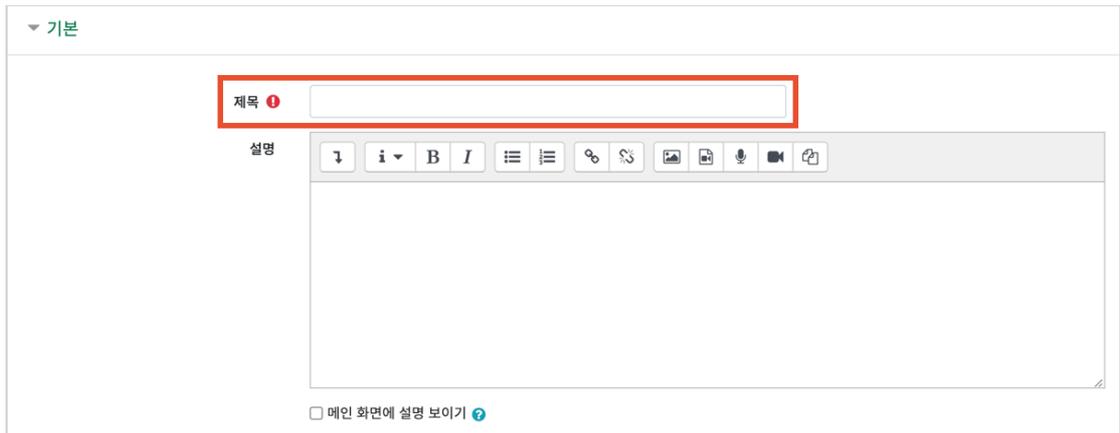
# CREATING SURVEY

Surveys are created in two steps: 1) Setting up the 'Survey' that learners can access by clicking in the classroom, and 2) Adding the questions that learners need to answer in the survey.

Click the [Add Resource/Activity] button in the weekly section where you want to add the survey,

and then click the  (survey) button.

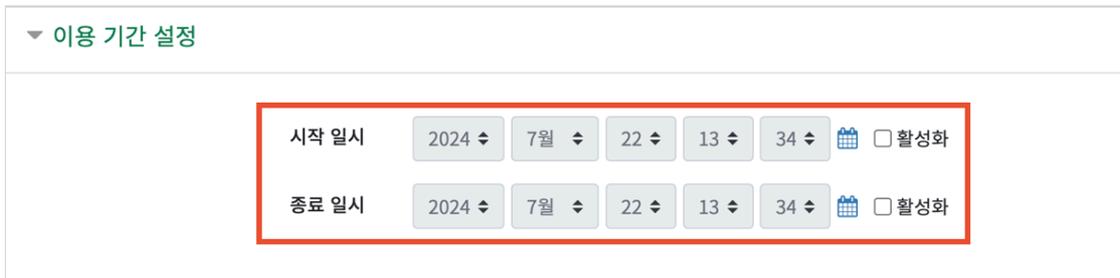
Enter a title of the survey



The screenshot shows the '기본' (Basic) section of the survey creation interface. A red box highlights the '제목' (Title) input field, which is currently empty. Below the title field is a rich text editor for the '설명' (Description), featuring a toolbar with icons for text formatting (bold, italic, underline, list, link, unlink, image, video, audio, link), a '메인 화면에 설명 보이기' (Show description on main screen) checkbox, and a small blue help icon.

Set the period during which participants can take the survey.

If no date is specified, the survey will be available for participation at any time.



The screenshot shows the '이용 기간 설정' (Usage Period Setting) section of the survey creation interface. A red box highlights the date selection fields for '시작 일시' (Start Date) and '종료 일시' (End Date). Each field consists of a year dropdown (2024), a month dropdown (7월), a day dropdown (22), a time dropdown (13), and a duration dropdown (34), followed by a calendar icon and a '활성화' (Activate) checkbox.

You can use various settings for the survey

▼ 설문조사 방법

사용자 이름 기록	익명
여러번 제출 허용 ?	아니오
설문 문항에 자동 번호 부여 ?	예

You can display a confirmation page after completing the survey.  
If you do not use a confirmation page, learners will be redirected to the course main page after completing the survey.

▼ 설문조사 제출 후

안내 페이지 보기	아니오
안내 내용	<div><p>If you want to automatically direct learners to the next activity or display specific materials after completing the survey, enter the URL of the desired location.</p></div>
링크 주소 ?	<input type="text"/>

# ADDING SURVEY QUESTIONS

After entering the information to create the survey and clicking the [Save] button, the next screen will appear.

Click [Edit questions] to add questions.

### 설문조사

설명	설문 편집	설문지	분석	응답 보기
----	-------	-----	----	-------

#### 설명

설문에 참여한 응답 개수: 0  
해당설문의 문항 수: 0  
시작 일시: 2024-07-22 13:39  
종료 일시: 2024-07-22 23:00

Click 'Select' to choose the question type you want to use in the survey.

### 설문조사

설명	설문 편집	설문지	분석	응답 보기
----	-------	-----	----	-------

활동에 질문 추가

- 선택...
- 간단한 텍스트 답안
- 긴 문장 답안
- 선다형
- 선다형(등급)
- 숫자 답
- 안내
- 캡차
- 페이지 나눔 추가
- 표지

- Short text answer: Respond with a word or short phrase
- Longer text answer: Respond with a full sentence
- Multiple choice: Select one or multiple options from the provided choices
- Multiple choice (rated): Select from options listed in a rating scale
- Numeric answer: Respond with a number within a specified range
- Information: Used to record course information or display response time as a reference
- Captcha: Currently an unsupported feature
- Add a page break: Adds a separator to divide the survey into different pages
- Label: Categorizes the survey questions

# LONGER TEXT ANSWER

▼ 긴 문장 답안

필수

질문

표지

넓이

길이(줄 개수)

순서

Menu	Description
Required	When selected, participants are required to answer this question.
Label	When using dependent items, enter the number that identifies the corresponding question.
Question	Write the question.
Width	Specify the width of the input field.
Number of lines	Specify the length of the input field
Position	Specify the order of this question within the entire survey.

## SHORT TEXT ANSWER

▼ 간단한 텍스트 답안

필수

질문

표지

입력창 넓이

허용 최대 문자 수

순서

Menu	Description
Required	When selected, participants are required to answer this question.
Label	When using dependent items, enter the number that identifies the corresponding question.
Question	Write the question.
Width	Specify the width of the input field.
Maximum characters accepted	Specify the maximum number of characters that can be entered.
Position	Specify the order of this question within the entire survey.

# MULTIPLE CHOICE

▼ 선다형

필수

질문

표지

선다형 응답 유형

정렬

응답하지 않은 항목을 분석에서 제외

선택지 입력

한 줄에 한 개씩 입력하세요.

순서

Menu	Description
Required	When selected, participants are required to answer this question.
Label	When using dependent items, enter the number that identifies the corresponding question.
Question	Write the question.
Multiple choice type	Choose between selecting one option (radio button), one option (dropdown menu), or multiple responses.
Adjustment	Specify the alignment of the options (vertical/horizontal).
Do not analyse empty submits	If 'Yes' is selected, unanswered items will be excluded from the analysis in the survey's 'Analysis' tab.
Multiple choice values	Enter each item individually and press ENTER to add the option.
Position	Specify the order of this question within the entire survey.

## MULTIPLE CHOICE (RATING)

▼ 선다형(등급)

필수

질문

표지

선다형 응답 유형

정렬

응답하지 않은 항목을 분석에서 제외

선택지 입력

0/

한 줄에 한 개씩 입력하세요.

순서

Menu	Description
Required	When selected, participants are required to answer this question.
Label	When using dependent items, enter the number that identifies the corresponding question.
Question	Write the question.
Multiple choice type	Choose between selecting one option (radio button), one option (dropdown menu), or multiple responses.
Adjustment	Specify the alignment of the options (vertical/horizontal).
Do not analyse empty submits	If 'Yes' is selected, unanswered items will be excluded from the analysis in the survey's 'Analysis' tab.
Multiple choice values	Enter each item individually and press ENTER to add the option. At this time, classify the ratings as 'number/item' as shown in the image above.
Position	Specify the order of this question within the entire survey.

# NUMERIC ANSWER

This is a question type where participants respond by selecting a number within a specified range.

▼ 숫자 답

필수

질문

표지

최소값

최대값

순서

Menu	Description
Required	When selected, participants are required to answer this question.
Question	Write the question.
Label	When using dependent items, enter the number that identifies the corresponding question.
Range from	Enter the minimum value within the specified number range.
Range to	Enter the maximum value within the specified number range.
Position	Specify the order of this question within the entire survey.

## INFORMATION

Information is not a survey question but can be used alongside questions to provide relevant details to participants.

▼ 안내

질문

표지

안내-유형

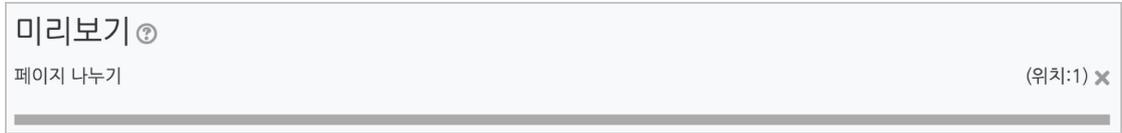
순서

Menu	Description
Required	When selected, participants are required to answer this question.
Label	When using dependent items, enter the number that identifies the corresponding question.
Information type	Display the course abbreviation or the course's associated category.
Position	Specify the order of this question within the entire survey.

## ADD A PAGE BREAK

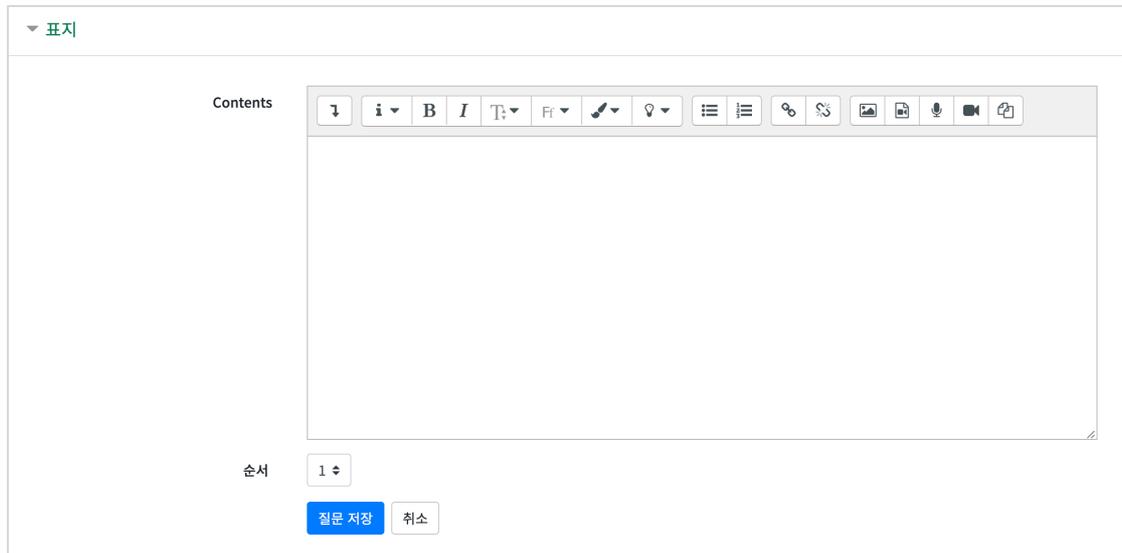
A separator that divides the page will appear as shown below.

When you place a separator created with 'Add a Page Break' between survey questions, the survey will be divided into pages based on the separator.



# LABEL

You can use labels to provide additional explanations at the start, end, or between questions in the survey.



▼ 표지

Contents

순서 1

질문 저장 취소

Menu	Description
Contents	Write the content to be displayed on the screen.
Position	Specify the order of this question within the entire survey.

# SAVING/MANAGING SURVEY QUESTIONS

You can save the questions used in the survey as a template and reuse them in other courses when needed.

### 설문조사

설명	설문 편집	설문지	분석	응답 보기
----	-------	-----	----	-------

---

▼ 기존 설문 사용

사용할 수 있는 설문이 없습니다.

▼ 이 설문 목록을 새 템플릿으로 저장

제목   공개

[새 설문으로 저장](#)

설문지 삭제      [Export Survey: Download the collection of survey questions as an XML file](#)  
설문 내보내기/ 설문 가져오기      [Import Survey: Upload the downloaded XML file to another course for reuse](#)

To reuse previously created questions using 'Import Survey,' please add the downloaded XML file following the steps below.

### 설문 가져오기

Make sure that the previously saved questions are not deleted.

기존 항목 삭제 (현재 항목 및 모든 응답이 삭제됩니다.)  
 새 항목 덧붙임 (기존 항목 및 지정된 값이 유지됩니다.)

파일

  
첨부파일을 마우스로 끌어 놓으세요.

[예](#) [취소](#)

# ANALYZING SURVEY RESULTS

Click the survey you created in advance.

Click 'Analyze' to compile and display the survey responses on the screen.

**설문조사**

설명	설문 편집	설문지	분석	응답 보기
----	-------	-----	----	-------

설문에 참여한 응답 개수: 5  
해당설문의 문항 수: 3

---

**1. () 보강일을 선택하세요.**

- 월요일:	0	
- 화요일:	3 (60.00 %)	<div style="width: 60%; height: 10px; background-color: red;"></div>
- 수요일:	1 (20.00 %)	<div style="width: 20%; height: 10px; background-color: green;"></div>
- 목요일:	0	
- 금요일:	1 (20.00 %)	<div style="width: 20%; height: 10px; background-color: magenta;"></div>

---

**2. () 강의에 대한 만족도를 선택하세요.**

- 매우 불만족 (0):	0	
- 불만족 (1):	1 (25.00 %)	<div style="width: 25%; height: 10px; background-color: red;"></div>
- 평균 (2):	0	
- 만족 (3):	1 (25.00 %)	<div style="width: 25%; height: 10px; background-color: blue;"></div>
- 매우 만족 (4):	2 (50.00 %)	<div style="width: 50%; height: 10px; background-color: magenta;"></div>

**평균: 3.00**

Click 'Show responses' to check individual response details.

\* Named/anonymous responses will follow the criteria selected in 'Creating a Survey'.

사 진	이름	날짜	테스트	
	김학생	2024-08-28 13:57	1	

# CREATING A CHAT ROOM

You can have real-time conversations online.

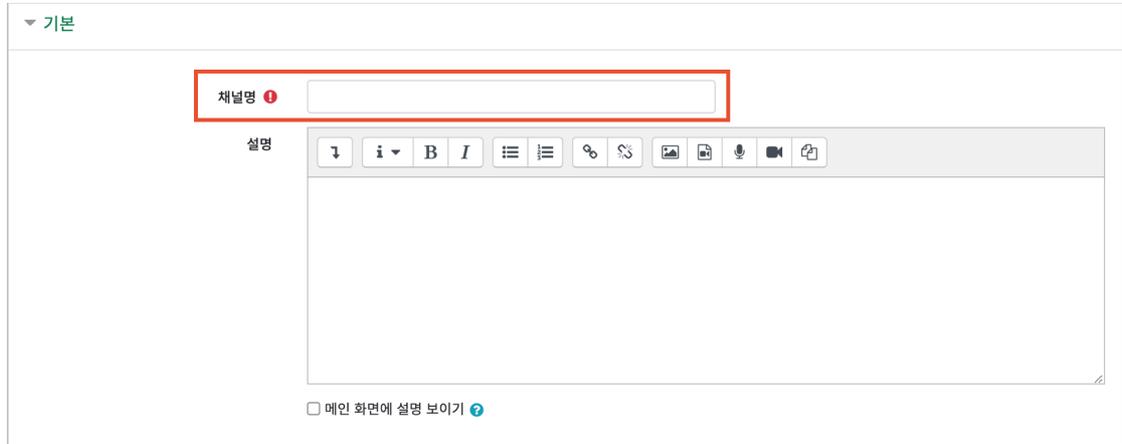
Enter the channel name for the chat room.

▼ 기본

채널명

설명

메인 화면에 설명 보이기



Set the start date and time for the chat.

▼ 채널설정

접속자명설정

이전채팅보기

채팅기록보기

팝업으로 열기

참여/종료알림

채팅시작시각       활성화



Click the [Save] button.

